Lower Merion Township

75 E. Lancaster Ave., Ardmore, PA 19003-2376

HVAC PERMIT APPLICATION

WE DO NOT ACCEPT PERMIT APPLICATIONS VIA FAX OR EMAIL. PAYMENT MUST ACCOMPANY APPLICATION.

ADDRESS: _____Town:_____

FLOOR:_____STE. NO.:_____

TENANT:_____

USE

- ☐ Single Family Dwelling
- ☐ Multi-Family Dwelling
- ☐ Business Building
- ☐ Institutional Building
- ☐ Public Building

TYPE OF CONSTRUCTION

- ☐ New
- ☐ Addition
- ☐ Alteration
- ☐ Repair

SCOPE OF WORK

- ☐ HVAC System*
- ☐ A/C UNIT(S) only*
- ☐ Gas Heater
- ☐ Oil Heater
- ☐ Heat Pump*
- ☐ Geothermal
- ☐ Solar Hot Water
- ☐ Gas Line Generator*/ pool heater/grill/appliance
- ☐ Tanks/Pump
- ☐ Duct work only
- ☐ Chimney Repair

COST OF WORK: _____

***SUPPLY PLOT PLAN SHOWING LOCATION OF OUTDOOR EQUIPMENT & FOOTAGE DISTANCE TO PROPERTY LINES.**
Generator installs also require an Electric permit. *** If required, show screening of equipment.**

DESCRIBE IN DETAIL THE WORK TO BE PERFORMED:

_____

_____

_____

_____

PROPERTY OWNER:_____ PHONE: _____

HVAC CO. NAME:_____ PHONE:_____

MASTER HVAC'S NAME: _____

HVAC CO. ADDRESS: _____

3RD PARTY INSPECTION AGENCY (If Necessary):_____

EMAIL ADDRESS: _____

WOULD YOU LIKE PERMIT EMAILED: ☐ YES ☐ NO

NOTE: ALL HVAC WORK SHALL COMPLY WITH THE CURRENT ADOPTED NATIONAL ELECTRICAL CODE. Electric, Plumbing & HVAC permits will not be issued without an accompanying Building permit when part of the same project. Working without the proper permits will result in a Stop Work Order & Fines.

I HEREBY CERTIFY THAT THE ABOVE STATEMENTS CONTAINED HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

_____ _____

Master HVAC SIGNATURE DATE OF APPLICATION

DO NOT WRITE BELOW (OFFICE USE ONLY)

LICENSE #:_____ LIABILITY:_____ FEE:_____ APPROVED:_____

LIC. EXPIRATION:_____WKR COMP:_____ RECEIPT: _____ DATE ISSUED:_____

PLAN NO.: _____

PERMIT NO.: _____

Rev. 8/25