

**TOWNSHIP OF LOWER MERION
REQUEST FOR PROPOSALS FOR**

**LEGAL SERVICES - BOND COUNSEL
RFP NO. 26-04-107**

General Information

The Township of Lower Merion, Ardmore, Pennsylvania (the “Township”) is seeking law firms experienced in the field of municipal finance to submit proposals outlining their ability to serve as bond, tax, disclosure, program, and compliance counsel to the Township.

1. Specifications may be obtained by request, at no cost, via email to Purchasing@lowermerion.org. Requestors shall include their name, the name of the firm on behalf of which the RFP is being requested, and primary contact information for matters relating to the proposal.
2. To be considered, electronic copies of the proposal must be submitted to Purchasing@lowermerion.org and received by **12:00 PM** on Friday, **February 13, 2026**.

Technical and price proposals are to be emailed together, however technical and price proposals must be submitted in separate attachments and clearly named as such, along with the submitting firm’s name. There shall be no reference to the price of products and services in the technical proposal. The Township reserves the right to reject any or all proposals submitted.

3. Any inquiries or questions must be submitted via email at Purchasing@lowermerion.org. Deadline for submitting questions is **12:00 PM** on Friday, **January 30, 2026**.
4. All official correspondence regarding the specifications should be directed to and will be issued by the Finance Department - Purchasing Division. Proposers are cautioned that the Township assumes no responsibility for oral explanations or interpretations of solicitation documents.
5. There will be no pre-proposal conference.
6. It is anticipated that the selection of a firm will be completed by the Township Board of Commissioners in April of 2026.

Adam M. Szumski
Chief Financial Officer