

Application and Appointment

How and Where to Apply

To be considered for appointment to a Township advisory board, interested individuals should complete the attached application and return it, along with a current resume, to Jody L. Kelley, Township Secretary, 75 E. Lancaster Avenue, Ardmore, PA 19003 or by e-mail to jkelly@lowermerion.org. Once the submission deadline passes, applicants will be contacted via email regarding next steps.

Questions may be directed to the Township Secretary via e-mail at jkelly@lowermerion.org or phone at 610-645-6145.

**TOWNSHIP OF LOWER MERION
BOARDS AND COMMISSIONS APPLICATION**

NAME _____

HOME ADDRESS _____

EMAIL ADDRESS _____

BUSINESS NAME _____

BUSINESS
ADDRESS _____

OCCUPATION _____ HOME

PHONE _____ BUSINESS PHONE" _____ "CELL PHONE _____

ARE YOU A REGISTERED LOWER MERION TOWNSHIP VOTER? YES ___ NO ___

HOW LONG HAVE YOU RESIDED IN LOWER MERION TOWNSHIP? YEARS ___
MONTHS _____

HOW MANY LOWER MERION TOWNSHIP COMMISSION OR ADVISORY BOARD
MEETINGS HAVE YOU ATTENDED IN THE PAST THREE YEARS?

*NOTE: IT IS THE PREFERENCE OF THE BOARD OF COMMISSIONERS THAT APPLICANTS ATTEND AT LEAST
ONE MEETING OF THE ADVISORY BOARD TO WHICH THEY ARE SEEKING APPOINTMENT.*

ADVISORY BOARD PREFERENCE :

CIVIL SERVICE COMMISSION
BOARD OF HISTORICAL ARCHITECTURAL REVIEW (HARB)
ENVIRONMENTAL ADVISORY COUNCIL
HEALTH ADVISORY COUNCIL
HISTORICAL COMMISSION
HUMAN RELATIONS COMMISSION
MUNICIPAL POLICE PENSION FUND BOARD OF TRUSTEES
PLANNING COMMISSION
SHADE TREE COMMISSION
TOWNSHIP EMPLOYEE PENSION FUND BOARD OF TRUSTEES
UNIFORM CONSTRUCTION CODE BOARD OF APPEALS
ZONING HEARING BOARD*

*Required to file the State Ethics Commission Financial Disclosure Statement.

By Township Policy, dual membership on any of these advisory boards is prohibited with the exception of the Municipal Police Pension Fund and Township Employee Pension Fund Boards of Trustees.

Note: An appointment to one of your choices will eliminate your name from the applicant pool for your remaining choice(s).

EDUCATIONAL BACKGROUND

School(s) attended: _____

Degrees received: _____

Major area(s) of study: _____

BRIEFLY DESCRIBE WHY YOU WISH TO SERVE AS A MEMBER OF EACH BOARD OR COMMISSION AND HOW YOUR PERSONAL EXPERIENCE AND BACKGROUND RELATE TO THE FUNCTION OF EACH BOARD OR COMMISSION UPON WHICH YOU WISH TO SERVE.

LIST COMMUNITY/CIVIC ORGANIZATIONS

PROFESSIONAL BACKGROUND (Please check the appropriate blanks)

(N.B. By code some boards have specific requirements for membership. See)

- Architect
- Landscape Architect
- Attorney
- Sub-Contractor(*)
 Electrical Mechanical(HARV) Plumbing
- Engineer
- Real Estate Professional
- Business Person – Type of Business _____
- Planner
- Other _____

(*)Do you possess a Township of Lower Merion Occupational License? _____

How long have you practiced the above profession? _____

I HAVE ANSWERED AND UNDERSTAND THE DUTIES DESCRIBED IN THE ORDINANCE(S) COVERING THE ABOVE BOARD(S) OR COMMISSION(S).

I ALSO UNDERSTAND THAT IN LIGHT OF THE TOWNSHIP’S POLICY AGAINST DUAL OFFICE HOLDING, AS ABOVE-NOTED, MY ACCEPTANCE OF AN APPOINTMENT TO ANY EMPOWERING BOARD REQUIRES MY RESIGNATION FROM ANY OTHER EMPOWERED BOARD OF WHICH I AM A MEMBER.

PLEASE ATTACH A COPY OF YOUR CURRENT RESUME.

Signature of Applicant

Date _____

MEMBERSHIP ON THE ZONING HEARING BOARD REQUIRES COMPLIANCE WITH PENNSYLVANIA LAW REGARDING THE FILING OF FINANCIAL DISCLOSURE FORMS WITH THE STATE ETHICS COMMISSION.

THE BOARD OF COMMISSIONERS MAY CONDUCT INTERVIEWS AT THE TIME A VACANCY ON A BOARD OR COMMISSION OCCURS. APPOINTMENTS ARE THEN MADE AT THE NEXT REGULARLY SCHEDULED MONTHLY BOARD MEETING.

Applications will be kept on file in the Community Leadership Resource Bank (CLRB) maintained in the Office of the Township Secretary for Two Years. Applicants will be notified of vacancies prior to the scheduled interview.