

**TOWNSHIP
OF
LOWER MERION**

MONTGOMERY COUNTY



DEPARTMENT OF BUILDING AND PLANNING

75 E. Lancaster Ave.
Ardmore, PA 19003-2376
Telephone: (610) 645-6200
FAX: (610) 649-9598

**LOWER MERION TOWNSHIP
75 East Lancaster Ave
Ardmore, PA 19003**

**CONTRACTOR FEES AND INSURANCE INFORMATION
CONTRACTOR FEES**

COMMERCIAL GENERAL CONTRACTORS / SUB CONTRACTORS and **MECHANICAL MASTERS** must be licensed with Lower Merion Township. Contractor's licensing fees are **\$50.00**.

RESIDENTIAL GENERAL CONTRACTORS and **SUB CONTRACTORS** must be licensed with Lower Merion Township **OR** be registered with the **Pennsylvania Attorney General's office** as a Home Improvement Contractor.

RESIDENTIAL MECHANICAL MASTERS must be licensed with Lower Merion Township. **Mechanical Masters Contractor's licensing fee are \$50.00.** *When first applying for a Master Plumber's or Master Electrician's license, please include a current Master Plumber's or Master Electrician's license from another municipality. When applying for a Master HVAC license, please include a copy of a Reclaiming Refrigerant or Universal Card. If you do not hold any credentials for the applicable license, please fill out the Education & Training or Statement of Work Experience on the relevant license application*

Electrical & HVAC Journeymen fees are **\$7.00** per journeymen.

Plumbing Journeymen fees are **\$25.00** per journeymen.

Payment for a Contractor's License is due at the time of submission, either by mail or in person at the Building & Planning Department of The Township Administration Building

INSURANCE COVERAGE

Lower Merion Township requires **all** contractors to submit a **Certificate of Insurance** to Lower Merion Township.

The Certificate of Insurance must be **made out to Lower Merion Township** for **General Liability (\$300,000 each occurrence)** and **Worker's Compensation** if applicable.

If, by law, you are not required to carry Worker's Compensation insurance, you must fill out the **Worker's Compensation Addendum**.

The Certificate of Insurance can be fax to (610) 649-9598 or e-mailed to building@lowermerion.org.

Any questions, call Clare Shields at (610) 645-6165.