LOWER MERION TOWNSHIP
75 East Lancaster Ave
Ardmore, PA 19003

CONTRACTOR FEES AND INSURANCE INFORMATION

CONTRACTOR FEES

COMMERCIAL GENERAL CONTRACTORS / SUB CONTRACTORS and MECHANICAL MASTERS must be licensed with Lower Merion Township. Contractor’s licensing fees are $50.00.

RESIDENTIAL GENERAL CONTRACTORS and SUB CONTRACTORS must be licensed with Lower Merion Township OR be registered with the Pennsylvania Attorney General’s office as a Home Improvement Contractor.

RESIDENTIAL MECHANICAL MASTERS must be licensed with Lower Merion Township. Mechanical Masters Contractor’s licensing fee are $50.00. When first applying for a Master Plumber’s or Master Electrician’s license, please include a current Master Plumber’s or Master Electrician’s license from another municipality. When applying for a Master HVAC license, please include a copy of a Reclaiming Refrigerant or Universal Card. If you do not hold any credentials for the applicable license, please fill out the Education & Training or Statement of Work Experience on the relevant license application.

Electrical & HVAC Journeymen fees are $7.00 per journeymen.
Plumbing Journeymen fees are $25.00 per journeymen.

Payment for a Contractor’s License is due at the time of submission, either by mail or in person at the Building & Planning Department of The Township Administration Building.

INSURANCE COVERAGE

Lower Merion Township requires all contractors to submit a Certificate of Insurance to Lower Merion Township.

The Certificate of Insurance must be made out to Lower Merion Township for General Liability ($300,000 each occurrence) and Worker’s Compensation if applicable.

If, by law, you are not required to carry Worker’s Compensation insurance, you must fill out the Worker’s Compensation Addendum.

The Certificate of Insurance can be fax to (610) 649-9598 or e-mailed to building@lowermerion.org.

Any questions, call Clare Shields at (610) 645-6165.