



CHANGE OF USE OR OCCUPANCY NOTIFICATION

Lower Merion Township Fire Department

75 E. Lancaster Avenue

Ardmore, PA 19003

Phone: 610-645-6190

Fax: 610:645-6189

1. State exact name and location to include the street address, floor level and/or suite number.

Occupancy Name: _____

Number and street name: _____

Town: _____ Suite No.: _____ Floor#: _____

2. Property Owner: _____

Phone: _____ Cell: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____

3. Emergency Contact: _____

Phone: _____ Cell: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____

4. Current and/or prior use of building/property (if vacant, describe most recent use)

5. Proposed Use of building and/or property: (The Township reserves the right to require additional information if your description of the proposed use does not provide sufficient detail). If the description requires more space, submit on a separate sheet of paper.)

6. Description of Building: # of Floors _____ Above Ground _____ Below Ground _____

Length: _____ Width: _____ Total Area: _____

7. Do you have smoke detectors? Yes () No () Power Supply: _____

8. Will the proposed use occupy the entire building? Yes () No ()

If not, what floor(s) will you occupy? _____

9. Is the building Sprinklered? Yes () No ()

If yes, where is the connection located? _____

If yes, where are the system shut off valves located? _____

10. Are there any storage tanks on this property? Yes () No ()

Contents: (Please circle) Diesel Fuel / Propane / Gasoline / Fuel Oil / Water

If yes, where is it located? _____

If yes, where are the system shut off valves located? _____

Location of Tank: () Above Ground () Below Ground

Position of Tank: () Vertical () Horizontal

Piping: () Above Ground () Below Ground

10. Is there any chemical storage on this property? Yes () No ()

Chemical Name(s): _____

If yes, where are they located? _____

Are MSDS on file? Yes () No () Location: _____

Name: _____ Title: _____

Signature: _____ Date: _____