



## **BUSINESS REGISTRATION/APPLICATION FOR RENTAL PROPERTY**

TOWNSHIP OF LOWER MERION  
FINANCE DEPARTMENT  
75 E LANCASTER AVE  
ARDMORE, PA 19003-2376  
QUESTIONS: 610-645-6142  
EMAIL: BUSINESSLICENSE@LOWERMERION.ORG

- PLEASE ANSWER ALL QUESTIONS COMPLETELY. INCOMPLETE APPLICATIONS WILL NOT BE APPROVED.
- A SEPARATE APPLICATION MUST BE FILED FOR EACH RENTAL PROPERTY.
- ALL RESIDENTIAL RENTAL PROPERTIES MUST ALSO APPLY FOR A RENTAL UNIT LICENSE WITH THE BUILDING AND PLANNING DEPARTMENT. MORE INFORMATION CAN BE OBTAINED AT 610-645-6171 OR ON OUR WEBSITE AT WWW.LOWERMERION.ORG.

1. Property Owner's Name: \_\_\_\_\_ SSN/EIN: \_\_\_\_\_
2. Owner's Mailing Address: \_\_\_\_\_
3. Rental Property Address: \_\_\_\_\_
4. Property Owner's Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_
5. Initial Rental Date: \_\_\_\_\_
6. If property is a commercial/retail rental, please provide: Occupant's Name: \_\_\_\_\_

If property is owned by a Corporation or LLC – Please provide the name of the person responsible for accepting legal notices:

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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**I DECLARE UNDER PENALTY OF LAW THAT ALL STATEMENTS MADE HEREIN AND/OR IN SUPPORTING SCHEDULES ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

PRINT NAME (OWNER OR AUTHORIZED PERSON): \_\_\_\_\_

DATE: \_\_\_\_\_ TITLE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**THE BUSINESS REGISTRATION/RENTAL LICENSE REGISTRATION FEE IS \$20 ANNUALLY. THE FEE MUST ACCOMPANY THIS APPLICATION. PLEASE MAKE ALL CHECKS PAYABLE TO:**

**TREASURER-TOWNSHIP OF LOWER MERION**

**APPROVED APPLICATIONS WILL RECEIVE A NEW BUSINESS TAX PACKAGE WITHIN 14 DAYS.**