
	LOWER MERION TOWNSHIP POLICE DEPARTMENT Ardmore, Pennsylvania	
	Policy 3.20.5	
Subject:		Distribution:
Aviation Complaints		All Personnel
Date of Issue:	Expiration Date:	Rescinds:
06-01-2014	Until Amended or Rescinded	Directive: 98-58
References:		
CALEA: N/A; PLEAC: N/A		
By Authority of:		
		Superintendent of Police

PURPOSE

The purpose of this policy is to establish a formal policy for the receipt, recording, and investigation of Aviation complaints.

POLICY

Improper operation of aircraft over populated areas poses a potential threat to the community. All reports of alleged impropriety will be fully investigated to deter that threat, to the extent possible.

PROCEDURE

- A.** When the Communications Center receives a complaint from a citizen regarding aircraft, the complaint will be forwarded to the Montgomery County Emergency Dispatch Service center for incident generation and dispatching.
- B.** The investigating officer is to record as much information as is available to assist the proper authorities in identifying the aircraft, and a Miscellaneous Report is to be completed.
- C.** The officer is then to contact the Flight Standards District Office of the Federal Aviation Administration. This is the office which is charged with investigating, where possible, all complaints regarding air safety violations and they are to be provided with all pertinent data. The telephone number is (610) 595-1500. The office is open during normal business hours, Monday through Friday.
- D.** The investigating officer shall include in his or her report both the date and time at which the FAA was contacted and the name of the individual who was notified.

This page intentionally left blank.