

ROOF PERMIT APPLICATION ADDENDUM

PERMIT NO. _____

This information is being provided to inform you of Lower Merion Township's policy regarding roofing and re-roofing. This questionnaire must be filled out for all roofing permit applications to provide us with a complete description of the existing and proposed roofing materials.

RE-ROOFING

In compliance with the Township's building code, a maximum of two layers of shingles are permitted to be installed on a roof. In the case of an existing wood shingle roof with one or more roofs above, all roof layers must be removed and new sheathing applied. Removal of one or more of the roofs, and the installation of new shingles over the existing wood shingle roof, is not permitted. If the initial roof is a wood shingle roof *that has never been re-roofed*, a second roof may be installed. Additionally, a new roof may not be installed over any of the following roof systems: wood shake, slate, clay, and cement or asbestos-cement tile.

Roof sheathing must be a minimum 1/2" sheathing when installed over rafters 16" O.C. All rafters on 24" centers require a minimum of 5/8" roof sheathing with "H" clips.

Please answer the following questions relating to the proposed roof permit application.

PLEASE INDICATE:

PROPERTY ADDRESS: _____

1. Specify the number of roofing layers that currently exist on the roof.
(Specify wood, shingles, number of ply's) _____
2. Specify the number of layers of existing roofing to be removed _____
 - A. If the existing roof covering is to remain, is the roof covering dimensional shingle? _____ If so, do you agree to provide the property owner with a letter from the Township describing the potential problems with roofing over a dimensional shingle? _____
3. If a new roof is to be installed over an existing wood shingle roof (*that has never been re-roofed*), is it an acceptable nailing base? _____
4. Specify type of roof to be installed (manufacturer's name, etc.) _____
5. Is any portion of the roof decking being replaced? _____
If so, what type of decking and how thick? (Minimum 1/2") _____
What is the spacing of the roof rafters? _____
6. What is the approximate slope of the roof? _____ units vertical in 12 units horizontal. If the slope is less than 4:12, what type of low slope application are you installing? _____
Does this application comply with the manufacturer's specifications? _____
7. How many squares will be installed? _____
8. Specify portion of roof to be repaired or replaced. _____
9. Specify type of flashing and method of installation. _____
10. Is the space below the roof covering vented? _____

11. If not, which type of venting will be installed comply with the venting requirements below?
- A. one square foot of vent provided for every (150) square feet of attic floor area?
OR
- B. one square foot of vent provided for every (300) square feet of attic floor area?
PLEASE NOTE! In order to utilize option (B), at least 50% of the venting must be provided in the upper 1/3 of the roof with the other 50% located in the cornice or eave.
12. Is there (or will there be) adequate venting to comply with the above code requirements?
13. Are skylights being installed or replaced? _____
If so, is the proper flashing being used? (i.e., a low slope roof under 4:12 slope requires special flashing around a skylight?) _____
14. Will an ice shield be installed a minimum of 24" inside the exterior wall line of the building? _____
15. Will a drip edge be installed along every eave? _____
16. Will any flammable or toxic material be used in the roofing process?
17. Will a torch down roofing method be used?
If so, a fire extinguisher must be present on the roof and no flammable produce (i.e., propane tanks) may be left unattended on the roof. Do you agree to comply with these requirements?
Propane tanks must be removed from the roof at the end of each working day.
18. Will sub contractors be used on the job?
Name of Sub-Contractor: _____
Sub contractor(s) must be licensed with Lower Merion Township (LMT)
OR registered as a Home Improvement Contractor (HIC) with the state.
LMT license#: _____ HIC Registration #: _____
Sub-contractors found working without a current LMT License OR a PA HIC registration number will be reported to the Attorney Generals Office.
19. Is the property located within a Historic District or on the Historic Resource Inventory list?

All Permits Must Be Obtained Prior To The Start Of Work And Must Be Posted In A Conspicuous Place Where It Can Be Seen From A Public Way.

After A Building Permits Is Issued, A Six (6) Square Foot Maximum Contractor's Sign May Be Displayed While Active Work Is Being Performed. This Sign Must Be Promptly Removed When The Work Is Completed. Signs Cannot Be Placed Within The Right-Of-Way Of Any Street.

My signature below certifies that the information above is accurate to the best of my knowledge and that I will comply with the roofing provisions in the International Residential Code. This signature also certifies that if the existing roof is to be removed, I will replace all decayed sheathing that may exist.

APPLICANT SIGNATURE

DATE

PA State HIC#